Performance self-review

Questions marked * are required.

Completed by _____ Date _____

1 Your self-review

> Your manager reads this before your review conversation, not instead of it.

1. **Your name ***

2. **Team**

3. **Review period ***

4. **What are you proudest of this cycle? ***
   Two or three things, and the difference they made...

5. **What went less well?**
   What you'd approach differently with hindsight...

6. **How would you rate yourself? ***

Tick one in each row.

	Needs support	Meeting expectations	Exceeding
Delivery	○	○	○
Collaboration	○	○	○
Communication	○	○	○
Ownership	○	○	○
Craft	○	○	○

7. **What are your goals for the next cycle? ***

Two or three you'd be happy to be held to...

8. **What support do you need from your manager?**

Time, cover, context, an introduction...

9. **Would you like to talk about career progression?**

Tick one.

○ Yes ○ Not this cycle

If you chose "Yes" in question 9.

10. **Which direction interests you?**

Deeper in your craft, wider scope, management, a different team: all fair game.

11. **How does your workload feel? ***

Circle one.

Too light (1) (2) (3) (4) (5) Unsustainable

If your answer to question 11 is 4 or more.

12. **What would you take off your plate?**

What could move, pause or go to someone else.

Review submitted

Thanks for the thought you put into this. Your manager will set up time to talk it through.